



**The Farm Waste Grant Scheme
(Nitrate Vulnerable Zones)
Application form**

Rural Development Service

**Block 7
Government Buildings
Chalfont Drive
Nottingham
NG8 3SN**

Tel: 0115 929 1191

Important notes

- Before you start to fill in this form, please read the Scheme Booklet (NVZ 8).
- Please complete this form if you are applying in the second Scheme application deadline i.e. by 31 August 2004.
- To be eligible to apply, your business must have land in a Nitrate Vulnerable Zone.
- Your eligible expenditure must be at least £1,000.
- Please make sure that you answer all relevant questions and enclose any supporting documents required.
- If you make a mistake, cross it out and put your initials against it. Do not use correcting fluid, you could invalidate your application if you do so.
- If you have any problems or difficulties completing the form please contact the Rural Development Service at the address given above.
- It is your responsibility to ensure that a properly completed form is submitted and that you comply with the rules of the Scheme.

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File reference

Transcribed to:

Section 1 : The applicant and the business

Please write in BLOCK LETTERS using BLACK INK

1. Title (e.g. Mr/Mrs/Miss/Ms) Initials

Surname

Business name if appropriate

2. What is your position in relation to the farm business?
(e.g. landlord, owner occupier, partner, manager, tenant, licensee, share farmer, etc.)

3. Holding numbers of agricultural business for which you are applying:

County	Parish	Holding	County	Parish	Holding
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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4. Address at which proposed work is to be carried out:

Postcode Telephone no. (incl. national dialing code)

5. Postal address (if different):

Postcode Telephone no. (incl. national dialing code)

Section 2 : Location of the holding

6. Please enclose a map showing the location of both your holding and your proposed investment. If your holding is crossed by, or is close to, the boundary of the Nitrate Vulnerable Zone, it would be helpful if you could also show that boundary. An Ordnance Survey map is best, but a sketch map will be adequate, so long as it clearly shows the location of the holding and the works that are proposed to be carried out.

7. Please indicate when your land was designated in an NVZ (you may tick either box or both if you had land designated in both 1996 and 2002):

Tick as appropriate

- designated in 1996 with the NVZ Action Programme starting from 19 December 1998
- designated in 2002 with the NVZ Action Programme starting from 19 December 2002

Section 3 : Details of the holding

Landlords should ensure that they have the agreement of their tenant to the proposed work. Tenants, licensees and share farmers should ensure that the work is permitted under their farming agreements.

Tick appropriate box

8. If you (or the farm business) do not own the land, does your farming agreement run for at least 5 years? YES NO

9. If you (or the farm business) are a licensee, do you have full control over the management of the business? YES NO

If the answer to either question 8 or 9 is NO, please answer question 10.

10. You will need written confirmation from your landlord, licensor or farming partner that he/she will keep the facility in agricultural use for at least 5 years from the date of completion of the works. Will you be able to obtain this if your application is successful? YES NO

Section 4 : Details of proposed work

11. What are the main types of manure used on your farm?

- | | | | |
|---------------|--------------------------|--------------------------|--------------------------|
| Cattle slurry | <input type="checkbox"/> | Pig FYM | <input type="checkbox"/> |
| Cattle FYM | <input type="checkbox"/> | Poultry manure | <input type="checkbox"/> |
| Pig slurry | <input type="checkbox"/> | Other, please state type | <input type="text"/> |

12. Please provide comprehensive details of the proposed work and why it is needed.

Please continue in box on page 3

Section 4 : (continued)

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12. Continued.

It would assist in the consideration of your application if you could provide a simple layout plan/drawing of the new or improved structures and/or associated facilities indicating how they work.

13. Does your investment include clean and dirty water drainage systems and/or guttering and downpipes? YES NO

Please note that you will only be eligible to claim grant for these items if they reduce the need to store slurry.

If the answer to question 13 is YES, please explain how your investment reduces the amount of slurry you need to store.

14. Is any of your proposed investment **located outside** the Nitrate Vulnerable Zone? YES NO

If the answer to question 14 is YES, please answer question 15.

15. Please explain how your investment will help you comply with restrictions on the spreading of livestock manures in the zone.

Section 4 : (continued)

16. We will aim to tell you whether your application has been successful by 30 November 2004. As soon as you have approval, you may begin work.
If you commit yourself to work before approval is given, you do so at the risk that your application will not be approved.

Please provide an approximate completion date of the proposed work

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

17. Please indicate the estimated overall cost of the proposed work
Please include a copy of a quotation or budget costing if you have one.

18. Does the proposed work require the written agreement of the Environment Agency?
 (see paragraph 24 of the Scheme booklet NVZ 8) YES NO

If YES, you will need their agreement to your proposals before you submit your application.

Please attach a copy of the Environment Agency letter with this application form.

Section 5 : Investments on holdings with pig, poultry or beef enterprises

19. You will not receive grant if the work entails any increase in production for which you do not have a market outlet. Please complete the table below:

	Number before work started	Number after proposed work completed
Sows (including in-pig gilts)	<input type="text"/>	<input type="text"/>
Total throughput of all fattening pigs	<input type="text"/>	<input type="text"/>
Laying hens	<input type="text"/>	<input type="text"/>
Total annual number of birds sold for meat	<input type="text"/>	<input type="text"/>
Beef cows	<input type="text"/>	<input type="text"/>
Other Beef cattle	<input type="text"/>	<input type="text"/>

20. If there will be an increase in production, do you have a market outlet or outlets for all of your production? YES NO

Section 6 : Investments on holdings with a dairy enterprise

You will not receive grant if the work entails any increase in production for which you do not have a market outlet.

21. What is your Rural Payments Agency Registration Number?

22. What is your production in the quota year ended 31 March last?

23. What is your estimate of annual production following completion of the investments for which you are applying for grant?

24. If there will be an increase in production, do you have sufficient milk quota to match the increase in production? YES NO

Section 7 : Prioritisation of Applications

25. In the event that total applications exceed the amount of grant available, applications will be prioritised on a points scoring system. Answer the questions below and transfer the points awarded from each answer to the summary at the end to arrive at the total.

(i) What percentage of land that you farm that is available for manure spreading is within the Nitrate Vulnerable Zone (NVZ)?

Percentage of land within NVZ (%)	Tick one box only	Points awarded
Up to 30	<input type="checkbox"/>	10
30 to 60	<input type="checkbox"/>	40
60 to 90	<input type="checkbox"/>	70
90 to 100	<input type="checkbox"/>	100

(ii) What percentage of land that you farm that is available for spreading manure consists of sandy or shallow soil? (i.e. land subject to a closed period for spreading for 2 or 3 months during August/September to October – see paragraphs 30 and 31 of the booklet – Guidelines for Farmers in NVZs)

Percentage of farmland with sandy or shallow soils (%)	Tick one box only	Points awarded
Up to 30	<input type="checkbox"/>	10
30 to 60	<input type="checkbox"/>	40
60 to 90	<input type="checkbox"/>	70
90 to 100	<input type="checkbox"/>	100

(iii) Do you need additional slurry storage or additional poultry manure storage due to the closed period?

- Yes points awarded 100
- No points awarded 0

(iv) Do you need to send any slurry or manure off your farm so that you can comply with the annual farm-based nitrogen loading limit for livestock manures (deposited by grazing animals, and from manures spread to land)?

- Yes points awarded 100
- No points awarded 0

(v) Which of the following measures are included in your application?

	Tick one box only	Points awarded
● Separation of clean/dirty water to reduce the need for any additional storage	<input type="checkbox"/>	50
● Additional storage combined with clean/dirty water separation	<input type="checkbox"/>	40
● Additional storage	<input type="checkbox"/>	30
● Replacement storage	<input type="checkbox"/>	20

(vi) **Summary.** Add the scores from each answer to provide a total score:

	Points awarded
Question (i)	<input type="text"/>
Question (ii)	<input type="text"/>
Question (iii)	<input type="text"/>
Question (iv)	<input type="text"/>
Question (v)	<input type="text"/>
Total points	<input type="text"/>

Section 8 : Business Viability Assessment

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26. Applicants to the Scheme are required to demonstrate business viability. To enable an assessment to be made, all applicants are required to provide financial information covering three consecutive years from the most recent set of farm accounts, which must include data from a year ending within the last 18 months. An assessment will be made based on this information. However if this historic data is inconclusive, we may need to contact you for some further information.

Year ended (please enter date)			
	£	£	£
Farm profit			
Total fixed assets			
Total current assets			
Total current liabilities			
Total long term liabilities			
Owner equity/net worth			

Section 9 : Agricultural skill and competence

27. It is a requirement of the scheme that you, or the person who runs the business, demonstrate adequate occupational skill and competence.

Please tick box if you, or the person who runs the business, have farm management experience (full or part time) for 5 years or more

28. If you, or the person who runs the business, do **not** have farm management experience of 5 years or more, please list any agricultural qualifications gained and the dates obtained. A list of acceptable qualifications is given at Annex 4 of the Scheme booklet NVZ 8:

Qualifications	Date(s) obtained

Section 9 : Continued

29. Please tick if you have a copy of the Codes of Good Agricultural Practice for the Protection of Water, Soil and Air

- Water code
- Soil code
- Air code

If you do not have a copy of all of these codes, a copy will be sent to you.

Section 10 : Checklist for enclosures with your application

In order to help us process your application as quickly as possible, please ensure that you have enclosed the following, **where appropriate**, with your application form:

- | | Tick if enclosed |
|---|--------------------------|
| ● map showing the location of both your holding and proposed investment (see question 6)..... | <input type="checkbox"/> |
| ● simple layout plan/drawing of proposed structure/facilities (see question 12) | <input type="checkbox"/> |
| ● quotation or budget costing of proposed investment (see question 17) | <input type="checkbox"/> |
| ● Environment Agency letter of agreement to proposed work (see question 18) | <input type="checkbox"/> |
| ● additional information | <input type="checkbox"/> |

Any other information that you feel may be relevant and would assist in the processing of your application may also be included.

Declaration

I declare that:

- I have read the booklet NVZ 8 and correspondence relevant to this application;
- I understand all the conditions of grant set out in this form, booklet NVZ 8 and in correspondence which are applicable to this application;
- I will comply with the relevant Health and Safety legislation;
- I am aware of the need for planning permission and of other legal requirements and will meet them where appropriate;
- the information in this form is correct to the best of my knowledge and belief and I accept full responsibility for it.

Data Protection Act 1998

I agree to any disclosure or exchange of information about this application (including the content of any declaration or undertaking) which the Department considers appropriate for the administration, evaluation, monitoring and publicising of the Scheme concerned.

Signature Date

Name in BLOCK LETTERS*

I am (please tick appropriate box):

- the applicant
- the applicant's authorised agent

● name of company

*Please note:

Where this form has been signed by an agent, the agent must sign his/her own name and indicate the agent's Company separately in the box provided.

Where signed by an Agent, the applicant's signature Date

Name in BLOCK LETTERS

Receipt of the application will NOT be acknowledged unless the applicant requests otherwise.

WARNING

- If you knowingly or recklessly make a false statement to obtain grant for yourself or anyone else, you risk prosecution (which could result in a fine or imprisonment or both).
- A false or misleading statement, whether made by the applicant or authorised agent, may mean that any approval will be revoked and any grant may be withheld or recovered.